

**Minutes of the
Mt Tarampa Little Athletics Centre
Annual General Meeting**

**Mt Tarampa Little Athletics Centre, Profkes Road, Mt Tarampa
Sunday 23rd April 2017**

1. Opening

The Centre Manager opened the meeting at 12.05pm.

1.1. Attendance

Jo-Anne Campbell (Centre Manager, Canteen Officer)

David Gray (Assistant Centre Manager, Grounds and Maintenance Officer)

Michael O'Connor (Assistant Secretary, Publicity, Web and Athlete Recruitment Officer)

Bruce O'Connor (Registrar, Recording, Programming, Technical and Track Officer)

Kim Gray (Fundraising and Jumps Officer)

Peta Hillier (General Committee Member)

Cherie Buchanan

Dean Rutherford

Linda Clark

Angela Sermon

Lisa Fraser

Brian Sermon

Ernie Garton

Troy Sherlock

Rose Garton

Barry Sewell

Tracey Jardine

Lee Sewell

Greg Rasmussen

Steph Thompson

Belinda Rutherford

2. Apologies

Verna Smith (Secretary, Officials and Uniform Officer)

Rebecca Perkins (First Aid Officer)

3. Minutes of Previous Meeting – 19th April 2016

Minutes of the Previous Meeting were read.

Moved by Michael O'Connor; Seconded by David Gray; that the minutes of the meeting having been read at the meeting be accepted as a true record of that meeting.

CARRIED

4. Business Arising from Minutes

Nil

5. Financial Report

As attached.

Moved by Rose Garton; Seconded by Lisa Fraser; that the financial report be adopted.

CARRIED

6. Reports

6.1. Centre Manager Report

- The Centre Manager Report was as read during the Trophy Presentations.

6.2. Team Manager Report

- The Team Manager Report was read, and is attached.

6.3. Maintenance Officer Report

- The Maintenance Officer highlighted the improvements to the grounds, the assistance of Troy Sherlock, the importance of volunteer help to the club, and a positive outlook for future seasons.

Moved by Peta Hillier; Seconded by Lee Sewell; that all reports be adopted.

CARRIED

7. Election of Officers

All Positions were declared vacant.

Positions on List 1 per Policy: *MTT C001 – Centre Management Committee Composition Policy.*

Position:	Appointee:	Moved by:	Seconded by:
Centre Manager	Jo-Anne Campbell	David Gray	Lisa Fraser
Secretary	Verna Smith	Bruce O'Connor	Cherie Buchanan
Treasurer	Ross Jardine	Lisa Fraser	Steph Thompson
Assistant Centre Manager	<i>Vacant</i>		
Volunteer Coordinator	Kim Gray	Steph Thompson	Troy Sherlock
Registrar	Bruce O'Connor	Lisa Fraser	David Gray
Recorder	Bruce O'Connor	Steph Thompson	Troy Sherlock
Program Officer	Bruce O'Connor	Lisa Fraser	Peta Hillier
Officials Officer	Michael O'Connor	David Gray	Steph Thompson
Publicity Officer	Michael O'Connor	Lisa Fraser	Peta Hillier
Nominations Officer	Bruce O'Connor	Rose Garton	David Gray
Technical/Equipment Officer	David Gray	Peta Hillier	Rose Garton
Canteen Coordinator	Lee Sewell	Kim Gray	Greg Rasmussen
Uniform Officer	Lisa Fraser	David Gray	Peta Hillier
Fundraising	Kim Gray	Tracey Jardine	Peta Hillier
Regional Delegate One	<i>Vacant</i>		
Regional Delegate Two	<i>Vacant</i>		

All positions were elected unopposed.

Positions on List 2 per Policy: MTT C001 – Centre Management Committee Composition Policy.

Position:	Appointee:	Moved by:	Seconded by:
Athlete Recruitment and Enrolment Officer	Jo-Anne Campbell	Michael O'Connor	Lisa Fraser
Website/IT Officer	Michael O'Connor	Peta Hillier	Steph Thompson
Grants Officer	Jo-Anne Campbell	Peta Hillier	Lisa Fraser
First Aid Officer	Tracey Jardine	Steph Thompson	Lisa Fraser
Groundskeeper	David Gray	Lisa Hillier	Lee Sewell
Coaching Coordinator	Peta Hillier	Kim Gray	Rose Garton
Track Manager	David Gray	Steph Thompson	Rose Garton
Jumps Manager	Troy Sherlock	David Gray	Rose Garton
Throws Manager	David Gray	Peta Hillier	Kim Gray
Team Manager	Rebecca Perkins	Michael O'Connor	Rose Garton
Any Assistant Officer			
-Assistant Secretary	Michael O'Connor	Steph Thompson	Lisa Fraser

All positions were elected unopposed.

Nominations were received for the following positions:

Age Marshal:

- Lisa Fraser – U9
- Linda Clark – U10
- Cherie Buchanan – U15

Competition Officials:

- Nil

Projects Officers:

- Nil

Positions on List 3 per Policy: MTT C001 – Centre Management Committee Composition Policy.

Position:	Appointee:	Moved by:	Seconded by:
Any Supporting Officer			
-Nil			

8. General Business

8.1. 40th Birthday Celebratory Committee

- Bruce moved 'that the meeting authorise the formation of a sub-committee to coordinate the 2018/2019 40th Birthday Celebrations'.

Moved by Bruce O'Connor; Seconded by Peta Hillier; that the meeting authorise the formation of a sub-committee to coordinate the 2018/2019 40th Birthday Celebrations'.

CARRIED

- The following people were appointed to the Sub-Committee:
Verna Smith, Steph Thompson, Cherie Buchannan, Bruce O'Connor

9. Other Business

9.1. Date of Trophy Day

- Discussion of Date of Trophy Day re: timing relative to last Centre Competition / State Championships
- Decision to be rolled over to next season.

10. Next Meeting and Close

The next meeting (the Annual General Meeting) will be held at a date to be advised.

There being no further business, the meeting was closed at 12.43pm.

11. Attachments

- Attachment 1 – Financial Report
- Attachment 2 – Team Manager’s Report
- Attachment 3 – Policy: MTT C001 – Centre Management Committee Composition Policy